Date: Thursday 29 November 2018
Time: 6:00 to 6:30.

The meeting was held at
Wellesley Boutique Hotel, 2 Maginnity Street, Wellington 6011

Present: Donald Bailey, Chanjief Chandrakumar, Xiang Gui, Steven Le Moan, Murray Milner, Yi Mei, Mengjie Zhang, Richard Harris, Fangfang Zhang, Allen Geer, Damien O’Neill.

Apologies: Laura Shanks, Abhipray Paturkar, Gourab Sen Gupta, Faraz Hasan, Ken Mercer, Bing Xue.

AGENDA

1. Welcome / Apologies
2. Minutes of last AGM
3. Matters arising
4. Chair’s report
5. Treasurer’s interim report
6. Election of officers for 2019
7. Portfolios
8. Resolutions
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<th>Discussion</th>
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| 1    | Minutes of the last AGM | **Moved**: Donald  
**Second**: Murray |
|      | *Minutes are accurate* |        |
| 2    | Matters arising |        |
|      | **Electronic banking**: in progress |        |
|      | **Electronic voting**: adopted |        |
| 4    | Chair report (Donald) |        |
|      | *(Report was handed to attendees prior to meeting, see attached)* |        |
| 5    | Treasurer’s interim report (Yi) | **Yi** to submit full report by end of 2018. |
|      | Current balance: $14,288 (as of date of AGM) |        |
| 6    | Election of officers | **Ratified**: Donald  
**Second**: Steven |
|      | **Murray Milner unanimously voted new Chair** *(95 of votes)*  
**Xiang Gui unanimously voted new Vice-Chair** *(100% of votes)* |        |
| 7    | Portfolios | **Portfolios accepted** |
|      | **Membership development**: Abhipray Paturkar (continued)  
**Women in Engineering**: Kanwal Zaidi (continued)  
**Young Professionals**: Yi Mei and Steven Le Moan (continued)  
**Webmaster**: Richard Harris (continued) | **Moved**: Donald  
**Second**: Murray  
**Moved**: Murray  
**Second**: Mengjie |
|      | **Chair for NZ council**: Donald Bailey nominated |        |
| 8    | Resolutions | **Moved**: Richard  
**Second**: Chanjief |
|      | Continue for a further year the current practise of making a membership grant available to postgraduate students who are involved in a committee role or present at the postgraduate event. |        |
Welcome to our AGM. Following on from last year, we are having a dinner (and a series of short talks) for the AGM.

I would like to express my gratitude to the executive committee. Mostly the executive has met monthly via Skype on a Wednesday afternoon. All of your hard work has helped make 2018 another successful year for IEEE in the NZ Central region, and as a result, we have been awarded the “R10 Outstanding Small Section Award”. Well done all!

Congratulations also go to Mengjie Zhang, who has been made a fellow of IEEE this year.

Here is a highlight of our key activities during 2018.

**R 10 meeting**
I attended the R10 meeting in March in Langkawi, Malaysia, representing the NZ Central Section. I found this a valuable opportunity to meet with the other chairs from throughout R10, and also to meet with a number of other representatives attending the meeting. We were hosted to a dinner by the Australian Council to discuss common issues. We had a brief NZ Council meeting where we primarily discussed registration or incorporation of IEEE within NZ, and also the ANZSCon, which NZ South is looking at hosting in July 2019.

**NZ Council**
The New Zealand Council also had a workshop in June in Auckland focussed on incorporation. We went through in detail the issues and option, including a presentation by Ray Brown describing where the Australian Council was at with this, and the options that they had considered.

**Distinguished Lecturers and other technical meetings**
Throughout the year we were able to host a number of distinguished lecturers and other technical visitors and talks:

- **Public Presentation by Dr Murray Milner** "Superfast Broadband - A Kiwi approach to building a Superfast Broadband Network".

- **Joint Section / ComSoc Chapter Distinguished Lecturer talk**: October 30 – VUW, October 31 Massey University, Dr Venkatesha Prasad “Internet of Things, Approximate Services and Virtual Sensing”.

**Joint Events**
Massey University / IEEE Workshop on Image Processing in VHDL on FPGAs, April 4-6.

- **Joint IET / IEEE Lunchtime Event** – June 28, Olivia Carpenter of Ricardo Energy & Environment: “The cutting edge of the UK power sector: Power network innovation in the UK”

- **Annual Joint Institutions Breakfast** – September 19. Presenter was Tony Ryall, Chair of Transpower: “How Transpower is thinking about the future of the electricity industry in New Zealand”. Attended by 35 people from IEEE, IET and Engineering NZ.
Chapter Workshops:
IEEE NZ Wireless Workshop – September 7, held at AUT, Auckland. There was a pre-workshop tutorial on “Software Defined Radio: FPGA Prototyping with Over-the-Air Signals”


Young Professionals and Student Branches:
Young Professionals Career Planning Seminar – July 6, presented by Duncan Hall: "What I did while not being on holiday: what went to plan, and what didn't".

Postgraduate Presentation Day, hosted by Victoria University Student Branch – September 5. There were 29 student presentations on a wide range of topics. The students from the two campuses enjoyed networking.

IEEE Day event by Massey University Student Branch – October 2. The student branch set up a publicity stall within the Atrium at the University. Approximately 15 students came by and expressed interest in the IEEE.

All-in-all, we have had a very successful year so far.